

SAFEGUARDING REPORTING FLOWCHART

Concern about safeguarding of a child or vulnerable adult arises

Discuss with safeguarding lead/on-call safeguarding lead.

If not available, contact NSPCC or Hertfordshire Safeguarding Partnership for advice (details below).

NO ACTION
REQUIRED

Still fill in the organisation reporting form if:

- Issues of broader relevance, you think it is important for Organisation to be aware of.
- Significant concern, even though they do not pass thresholds for referral.

FURTHER
CONSULTATION?

Further guidance phone call local Safeguarding Partnership

- Do not wait for this if doing so could increase risk to person.
- You can, in fact, call your local Safeguarding Partnership and speak to duty social worker.
- Ensure you have recorded baseline notes to feed to feedback to them.
- YOU DO NOT NEED TO SHARE NAME, SPECIFIC PERSONAL IDENTIFYING DETAILS OF THE PERSON IN QUESTION AT THIS POINT.

Remember - decision making authority lies primarily with the professionals that know the case.

REFERRAL
REQUIRED

Referral decision made

- Do not wait for this if doing so could increase risk to person.
- Inform person at risk of your actions and why, no consent needed though if worried they are at risk.
- Agree with local safeguarding team, who to refer to themselves, or NSPCC
- If worried about immediate harm, contact the police 999.

Remember - decision making authority lies primarily with the professionals that know the case.

Fill in Beyond Safeguarding recording form and email to louisa@wearebeyond.org.uk

[Hertfordshire Safeguarding Childrens Partnership contact details](#) / [NSPCC contact details](#)